

# EPUB CREATE & SHARE

<p><b>New Book</b></p>	<p>Click--&gt;New Book</p>	<p> <a href="#">Browse</a> <a href="#">New Book</a> <a href="#">My Books</a> <a href="#">My Favorites</a> <a href="#">Digitize</a>  <a href="#">My Classes</a> <a href="#">NEW!</a> <a href="#">Activities</a> <a href="#">Sell</a> <a href="#">Forum</a> <a href="#">\$5 ISBNs</a> <a href="#">NEW!</a> </p>
<p><b>Book basic setup:</b></p> <p>Title</p> <p>Author</p> <p>Illustrator</p> <p>Published</p> <p>Language</p> <p>Book Level</p> <p>Chapter Type:</p> <p>Story Summary</p>	<p>A book is created in two steps:          -the book basic information          -the chapters/pages, the inside of the book</p> <p>1. Add name of book in the title field.          2,3.Add/change the authors name and illustrator          4. Choose book level:          choices are:          ages 0-5          ages 6-9          ages 10-12          Young Adult          Adult Fiction          Adult Non Fiction          Textbook</p> <p>5. Chapter type:          Picture book ( no table of contents)          Chapter book (Chapter name creates table of contents)</p> <p>6.Story Summary          Provide summary of book</p>	<p><b>Make a New Book!</b></p> <p><b>Title</b> 1. Add Book Title</p> <p>My New Book</p> <p><b>Author</b> 2. Add your name</p> <p>Ms Lazzaro</p> <p><b>Illustrator</b> 3. Add name</p> <p>Ms Lazzaro</p> <p><b>Published</b></p> <p>2011-06-30          (YYYY-MM-DD)</p> <p><b>Language</b></p> <p>English</p> <p><b>Book Level</b> 4. Choose book level</p> <p>Young Adult</p> <p><b>Book Type</b> 5. Choose Chapter</p> <p> <input type="radio"/> Picture Book             <input checked="" type="radio"/> Chapter Book         </p>
<p><b>Cover Image:</b></p>	<p>6.Click Browse and find Find cover image</p> <p>7. The cover image should have a title on it so it can be identified on the bookshelf.</p> <p>8. Click Continue button</p> <p>9.First page/chapter will appear</p> <p>Go to Create Chapter/Pages</p>	<p><b>Cover Image</b></p> <p><input type="text"/> <input type="button" value="Browse..."/></p> <p>(optional, you can change it later)</p> <p><b>Continue...</b></p>

<p><b>Create Chapter/Pages</b></p> <p><b>A. Table of Contents entry:</b></p> <p><b>B. Add Text</b>  <b>Color Text</b>  <b>Font Type, Font Size</b></p> <p><b>Add Chapter</b></p>	<p>1. Your book opens with editing options. What you see in this page is what will appear in your reader as a complete page. Each Chapter refers to a page in the reader. Some will have titles, but others may not if you want to split one chapter among multiple pages.</p> <p>For <b>Table of Contents entry:</b></p> <p>2. name chapter--&gt;add chapter name: example: Ch 1 Cloud</p> <p>For Page/Chapter in book :</p> <p>3. In body : Type your chapterTitle again so that readers know this is a new chapter.  3a. Start adding the text content.  Some of the text options:  Text color  Heading or Normal text, Font, Size</p> <p>4. To <b>add chapter</b>, click "New Chapter" button</p> <p>5. Done? Click "Save Changes Now " to save and exit the chapter and book.</p>	 <p>Editing chapter 1 of 7 of "Skywatchers &amp; Clouds" <b>Save Changes Now!</b></p> <p>prev chapter next chapter new chapter delete chapter Name Chapter: Ch 1 - What is a cloud</p> <p>Embed an image, video, or audio file (click "Save Changes Now" to upload): Choose File No file chosen</p> <p>Ch 1 - What is a cloud.</p> <p>Clouds are made of small, visible droplets of water or ice. They are classified by two characteristics: 1 at different heights have different names, even if they look similar.</p>
<p><b>C. Add image</b></p>	<p>1. Click on "ChooseFile" button.</p> <p>1a. Find the image you want to insert.(jpg, gif, png)and click open. The name of your image appears to the right of the "Choose File" button.example: ChapterC.jpg</p> <p>2.Click "Save Changes Now" button to add the image to the bottom of the page.</p> <p>2a. The edit page stays open and you will find the image at the bottom of the page.</p> <p>2b. Move the image to the area of the page where it is to appear.</p> <p>2c. Continue adding chapter/page entries</p> <p>3. To continue editing other pages, click "Prev Chapter" or "Next Chapter"</p> <p>4. Clicking "Save Changes Now" will save all changes and close the book.</p>	 <p>Editing chapter 1 of 7 of "Skywatchers &amp; Clouds" <b>Save Changes Now!</b></p> <p>prev chapter next chapter new chapter delete chapter Name Chapter: Ch 1 - What is a cloud</p> <p>Embed an image, video, or audio file (click "Save Changes Now" to upload): Choose File ChapterC.JPG</p>
<p><b>C. Add video or audio file</b></p>	<p>1.Click on "Choose File" Button.</p> <p>1a. Find the video or audio you want to insert. (mp4, video format)(mp3, audio format)  The name of your video appears to the right of the Choose File button.example:</p> <p>2. Click "Save Changes Now"button to add the name of the video or audio fil to the bottom of the page. example:  Are_Clouds_Heavy.mp4</p>	 <p>Editing chapter 1 of 7 of "Skywatchers &amp; Clouds" <b>Save Changes Now!</b></p> <p>prev chapter next chapter new chapter delete chapter Name Chapter: Ch 1 - What is a cloud</p> <p>Embed an image, video, or audio file (click "Save Changes Now" to upload): Choose File Are_Clouds_Heavy.mp4</p>

	<ol style="list-style-type: none"> <li>Copy the title and paste the title where you want the video/ audio to appear on the page.</li> <li>To continue editing other pages, click “Prev Chapter” or “Next Chapter”</li> <li>Done? Click “Save Changes Now”to close the book with all edits for all chapters/pages.</li> </ol>	
<b>D. Hyperlink</b>	<ol style="list-style-type: none"> <li>Click and place cursor where the hyperlink is to go.</li> <li>Click on “Link” icon</li> <li>copy the “address” from the webpage .</li> <li>Paste the “address/URL” in the URL field.</li> </ol>	
<b>E. Page Break</b>	<ol style="list-style-type: none"> <li><b>Page Break</b> Use to create a new chapter or sub chapter. If you have a large amount of text and want to break it up, just add a page break where the page is to end.  When you add a page break, the text will disappear from this view, and can be found by using the “Next Chapter” button.</li> </ol>	
<b>F. Add New Chapter/Page</b>	<ol style="list-style-type: none"> <li>Click “New Chapter” button to go to new blank page. Repeat steps above to create new page/chapter.</li> <li>Leaving “Name Chapter” blank will create a new page without entry in table of contents.</li> </ol>	
<b>Save book</b>	<ol style="list-style-type: none"> <li>Click “Save Changes Now” Button. All changes to all pages will be saved and the book will close.</li> </ol>	
<b>Create a Table of Contents</b>	<p>Table of contents is created by entries in the Chapter Name field</p>	
<b>Chapter</b>	<ol style="list-style-type: none"> <li>In “Name Chapter” field:</li> <li>Type in Chapter name: Example: Ch 1 - What is a cloud</li> <li>Continue editing text</li> </ol>	

<p><b>_Sub chapter</b></p>	<ol style="list-style-type: none"> <li>In Chapter Name field: _+subchapter name</li> <li>Type in one underscore + subchapter example: _ Cloud Types</li> </ol>	 <p>Hide Table of Contents <b>Table of Contents</b></p> <p>Ch 1 - What is a cloud. _Cloud Types __Cloud Activity:</p>
<p><b>__Sub sub chapter</b></p>	<ol style="list-style-type: none"> <li>In Chapter Name field: __+sub subchapter name</li> <li>Type two underscores + sub sub chapter Example: __Cloud Activity</li> <li>Click “Save Changes Now” Button</li> </ol>	 <p>Hide Table of Contents <b>Table of Contents</b></p> <p>Ch 1 - What is a cloud. _Cloud Types __Cloud Activity:</p>
	<ol style="list-style-type: none"> <li>Click “My Books”</li> <li>Double click on the book you want to edit</li> <li>Click “edit book”</li> <li>Chapter 1/Page 1 appears</li> <li>Edit page as needed</li> <li>Click “<b>Next Chapter</b>” to go to next chapter/page in book.</li> <li>Click “Prev Chapter” to get to the previous chapter in book.</li> </ol>	<p><b>YOU created this book:</b> <a href="#">change cover</a> <a href="#">edit book</a>   <a href="#">edit book info</a>   <a href="#">delete book</a> Public views: <b>0</b> Book Downloads: <b>0</b></p>
<p><b>New Chapter</b></p>	<ol style="list-style-type: none"> <li>Click “<b>New Chapter</b>” to create a new page after the page that you are on.</li> </ol>	
<p><b>Delete Chapter</b></p>	<ol style="list-style-type: none"> <li>Click “Delete Chapter” to delete the page that you are currently looking at. This will delete the page and the table of contents entry.</li> </ol>	
<p><b>Edit General Book information</b></p>	<ol style="list-style-type: none"> <li>Click “MyBooks”</li> <li>Double click on the book you want to edit</li> <li>Click “edit book info”</li> <li>Change items such as title, author, Summary, type</li> <li>Click “Save All Book Info Changes”</li> </ol>	<p><b>YOU created this book:</b> <a href="#">change cover</a> <a href="#">edit book</a>   <a href="#">edit book info</a>   <a href="#">delete book</a> Public views: <b>0</b> Book Downloads: <b>0</b></p> <p><b>Save All Book Info Changes</b></p>
<p><b>Change Cover Image</b></p>	<ol style="list-style-type: none"> <li>Click “MyBooks”</li> <li>Double click on the book you want to change the cover</li> <li>Click “change cover”</li> <li>Click “Choose File”, find image and click Open</li> <li>Name of image appears to the right of Choose File.</li> <li>Click “Save All Book Info Changes”</li> </ol>	<p><b>YOU created this book:</b> <a href="#">change cover</a> <b>Change Cover?</b> <a href="#">edit book</a>   <a href="#">edit book info</a>   <a href="#">delete book</a> Public views: <b>0</b> Book Downloads: <b>0</b> <input type="button" value="Choose File"/> bunnyCloud.jpg</p> <p><b>Save All Book Info Changes</b></p>

<b>Delete Book</b>	<ol style="list-style-type: none"> <li>1. Click “My Books”</li> <li>2. Double click on the book you want to edit</li> <li>3. Click “delete book”</li> <li>4. Green message verifies delete.</li> <li>5. Click “undo” if you deleted book in error.</li> </ol>	<p><b>YOU created this book:</b> <a href="#">change cover</a>  <a href="#">edit book</a>   <a href="#">edit book info</a>   <a href="#">delete book</a>  Public views: <b>0</b> Book Downloads: <b>0</b></p> <p><b>"Clouds"</b> deleted! <a href="#">Undo?</a></p>

## Share ePub

<b>Share ePub with group</b>	<ol style="list-style-type: none"> <li>1. Click “My Books”</li> <li>2. Double click on the book you want to share with your group</li> <li>3. Click”Make Public” to send the book to the group bookshelf</li> </ol>	<p><b>Share book:</b>  PRIVATE (must <a href="#">make public</a> or make unlisted)</p>

# Ideas for using edu.epubbud.com classroom:

## Classroom:

Setup your classroom, share and read books between students.

## Groups:

Students can be part of multiple groups? checking

## Collaboration:

1. Setup a group, have group members start a collaborative book and work on it round robin. One student starts the book, the second one downloads the book and adds their chapter to the book.
2. Setup a group and create an id by topic or group name, have students collaborate and create in one book, under a group login using one computer.

## Parents:

Have parents join the group to have access to the classroom.